

Decisions of the Executive on Tuesday, 20 February 2018

These decisions are published for information in advance of the publication of the Minutes

CALL IN PERIOD ENDS ON WEDNESDAY 28 FEBRUARY 2018 AT 17.00

Notes:

- (a) Decisions may be called in by the Chair of the Corporate Overview & Scrutiny Committee, or by the Chair of the Corporate Overview & Scrutiny Committee when requested to do so by one member of the Committee or a member of another committee or by the Committee member representing the third largest group on the Council.*
- (b) The request to call in must be in writing and be signed by a Member, give a reason for the request and sent to the Chair of the Corporate Overview & Scrutiny Committee, who will deliver the request to Committee Secretariat, Room 111, City Hall by the date and time specified.*
- (c) Decisions which are subject to call in cannot be acted upon until the call in period expires.*
- (d) Decisions marked * may not be called in under Paragraph 8.7 of Part 3E of the Constitution.*

To:

**1 CHILDREN'S SERVICES OVERVIEW AND SCRUTINY COMMITTEE –
14 FEBRUARY 2018**

PROGRESS REPORT ON CHILDREN'S CENTRE CLUSTERS

Resolved -

- (1) That the Executive be requested to take account of the views expressed by the Committee in respect of the future of the Children's Centre Clusters as follows:**
- (a) The Committee recognises the imperative for meaningful contact and assessment of the needs of children and their families at their house door and therefore the need for an appropriate number of frontline workers.**
 - (b) The model should be applied flexibly across the district.**
 - (c) Further consideration should be given to the implications of the retention and cost of under used buildings.**
 - (d) Further consideration should be given to the alternative model put forward by the Nursery Schools.**
 - (e) The Committee calls for greater co-operation between partners to link IT systems and improve the pathway of referrals.**
 - (f) The Committee recognises and expresses thanks for the commitment and skills of those supporting our young people and families.**
- (2) That the Chair lobby the Government, on behalf of the Committee, to review its funding proposals which clearly have a detrimental impact upon those children and families in greatest need and the areas of greatest deprivation.**

Note: In noting the receipt of the above recommendation the Leader requested the item be fed into the consultation process and responded to by officers when this item is considered at a future meeting.

2 BRADFORD EAST AREA COMMITTEE – 15 FEBRUARY 2018

PREVENTION AND EARLY HELP

Resolved –

- 1) That it be agreed that the Challenging financial backdrop in which these changes are made raises serious concerns regarding the ever increasing threshold of intervention and the impact on young people in the district.**
- 2) That the loss of universal access be raised as a concern for Members.**

- 3) That the Executive be requested to consider the cost of maintaining buildings which will be used for only eight hours per week and that the possibility of utilising community space for such purposes be explored.
- 4) That reassurances that there will not be a geographical disparity in access to services be welcomed.
- 5) That the Executive be urged to reject the huge reduction in staffing levels proposed in the new Prevention and Early Help Model which it is believed will only lead to an increase in the costs to the Council in due course.

Note: In noting the receipt of the above recommendation the Leader requested the item be fed into the consultation process and responded to by officers when this item is considered at a future meeting.

LEADER OF COUNCIL & CORPORATE

(Councillor Hinchcliffe)

5. * **THE COUNCIL'S REVENUE ESTIMATES FOR 2018/19**

Resolved-

That it be recommended to Council that:

(1) REVENUE ESTIMATES 2018/19

- (a) That the Base Revenue Forecast of £371.445m for 2018/19 as set out in this report Council Document "P" (Revenue Estimates) be approved.
- (b) That Council Document "P" and the consequent net reduction in investments of £7.197m in 2018/19 be approved.
- (c) That Council Document "P" and the service savings and additional income of £6.138m in 2018/19 be approved.
- (d) That it be noted that within the revenue budget there is a net contribution of £1.796m to revenue reserves in 2018/19.
- (e) That Council Document "P" and the service savings proposals for 2018/19 be approved, requiring the Chief Executive, Strategic Directors and Directors to take necessary action during 2018/19 to ensure those savings are fully achievable for 2019/20.
- (f) That the comments of the Assistant Director Finance and Procurement set out in Council Document "Q" on the robustness

of the estimates and the adequacy of reserves taking account of the recommendations made at 1(a) to (e) above be noted.

(2) PROPOSED COUNCIL TAX 2018/19

That it be noted that the projected council tax base and expenditure forecasts outlined in the report together with the 2018/19 resources and the budget variations approved at 1(b) and 1(c) above produce a proposed Band D council tax of £1,333.21 for 2018/19. This includes a social care precept of 3.0% which is to be ring fenced for expenditure on adult social care.

(3) PAYMENT DATES FOR COUNCIL TAX AND NATIONAL NON-DOMESTIC RATES

That the first instalment date for payment of National Non-Domestic Rates and Council Tax shall be specified by the s151 Officer.

(4) DELEGATION TO OFFICERS

That for the avoidance of doubt and without prejudice to any of the powers contained in Article 14 of Part 2 of the Council's Constitution on the Function of Officers, the s151 Officer shall have full delegated powers to act on behalf of the Council on all matters relating to the Council Tax, Non-Domestic Rates and Accounts Receivable Debtors including (without prejudice to the generality of the delegation) assessments, determinations, recovery, enforcement and, in accordance with the statutory scheme, full delegated powers to act on behalf of the Council with regard to all aspects of the granting of Discretionary and Hardship Rate Relief to qualifying ratepayers.

(5) PREPARATION OF ACCOUNTS

- (a) That in preparing the Final Accounts for 2017/18, the s151 Officer be empowered to take appropriate steps to secure the best advantage for the Council's financial position.
- (b) That the s151 Officer be empowered to deal with items which involve the transfer of net spending between the financial years 2017/18 and 2018/19 in a manner which secures the best advantage for the Council's financial position.
- (c) That the s151 Officer report any action taken in pursuance of 5(a) and 5 (b) above when reporting on the Final Accounts for 2017/18.

(6) COUNCIL TAX REQUIREMENT 2018/19

- (a) That the council tax base figures for 2018/19 calculated by the Council at its meeting on 9 January 2018 in respect of the whole of the Council's area and individual parish and town council areas be noted.
- (b) That the only special items for 2018/19 under Section 35 of the Local Government Finance Act 1992 are local parish and town

council precepts and no expenses are to be treated as special expenses under Section 35(1) (b) of that Act.

- (c) That the Council Tax Requirement, excluding parish and town council precepts, be calculated as follows:

Gross expenditure	£1,166,760,324
Income	£977,676,352
Council Tax requirement	£189,083,972
Council tax base	140,348
Basic amount of council tax	£1,347.25
Adjustment in respect of parish and town council precepts	£ 14.04
Basic amount excluding parish and town councils	£1,333.21

- (d) That the precepts of parish and town councils be noted and the resulting basic council tax amounts for particular areas of the Council be calculated as follows:

<u>Parish or Town Council Area</u>	<u>Local Precept</u> £	<u>Council Tax Base</u>	<u>Parish/Town Council Tax</u> £	<u>Whole Area Council Tax</u> £	<u>Basic Council Tax Amount</u> £
Addingham	98,845	1,720	57.47	1,333.21	1,390.68
Baildon	199,000	6,277	31.70	1,333.21	1,364.91
Bingley	140,918	8,640	16.31	1,333.21	1,349.52
Burley	194,220	2,988	65.00	1,333.21	1,398.21
Clayton	54,511	2,416	22.56	1,333.21	1,355.77
Cullingworth	28,880	1,172	24.64	1,333.21	1,357.85
Denholme	31,558	1,111	28.41	1,333.21	1,361.62
Harden	20,475	819	25.00	1,333.21	1,358.21
Haworth, Crossroads and Stanbury	60,228	2,262	26.63	1,333.21	1,359.84
Ilkley	286,615	7,097	40.39	1,333.21	1,373.60
Keighley	500,570	14,845	33.72	1,333.21	1,366.93
Menston	117,828	2,182	54.00	1,333.21	1,387.21
Oxenhope	27,405	1,015	27.00	1,333.21	1,360.21
Sandy Lane	15,498	871	17.79	1,333.21	1,351.00
Silsden	76,030	2,937	25.89	1,333.21	1,359.10
Steeton with Eastburn	50,220	1,674	30.00	1,333.21	1,363.21
Wilsden	52,130	1,754	29.72	1,333.21	1,362.93
Wrose	15,765	2,102	7.50	1,333.21	1,340.71
Total of all local precepts	1,970,696	61,882			

- (e) That the council tax amounts for dwellings in different valuation bands in respect of the Council's budget requirement, taking into

account parish and town council precepts applicable to only part of the Council's area, be calculated as follows, which includes the 3% social care precept:

	Council Tax Amount for Each Valuation Band							
	<u>Band A</u> £	<u>Band B</u> £	<u>Band C</u> £	<u>Band D</u> £	<u>Band E</u> £	<u>Band F</u> £	<u>Band G</u> £	<u>Band H</u> £
All parts of the Council's area other than those below	888.81	1,036.94	1,185.08	1,333.21	1,629.48	1,925.75	2,222.02	2,666.42
The parish and town council areas of:								
Addingham	927.12	1,081.64	1,236.16	1,390.68	1,699.72	2,008.76	2,317.80	2,781.36
Baildon	909.94	1,061.60	1,213.25	1,364.91	1,668.22	1,971.54	2,274.85	2,729.82
Bingley	899.68	1,049.63	1,199.57	1,349.52	1,649.41	1,949.31	2,249.20	2,699.04
Burley	932.14	1,087.50	1,242.85	1,398.21	1,708.92	2,019.64	2,330.35	2,796.42
Clayton	903.85	1,054.49	1,205.13	1,355.77	1,657.05	1,958.33	2,259.62	2,711.54
Cullingworth	905.23	1,056.11	1,206.98	1,357.85	1,659.59	1,961.34	2,263.08	2,715.70
Denholme	907.75	1,059.04	1,210.33	1,361.62	1,664.20	1,966.78	2,269.37	2,723.24
Harden	905.47	1,056.39	1,207.30	1,358.21	1,660.03	1,961.86	2,263.68	2,716.42
Haworth, Crossroads and Stanbury	906.56	1,057.65	1,208.75	1,359.84	1,662.03	1,964.21	2,266.40	2,719.68
Ilkley	915.73	1,068.36	1,220.98	1,373.60	1,678.84	1,984.09	2,289.33	2,747.20
Keighley	911.29	1,063.17	1,215.05	1,366.93	1,670.69	1,974.45	2,278.22	2,733.86
Menston	924.81	1,078.94	1,233.08	1,387.21	1,695.48	2,003.75	2,312.02	2,774.42
Oxenhope	906.81	1,057.94	1,209.08	1,360.21	1,662.48	1,964.75	2,267.02	2,720.42
Sandy Lane	900.67	1,050.78	1,200.89	1,351.00	1,651.22	1,951.44	2,251.67	2,702.00
Silsden	906.07	1,057.08	1,208.09	1,359.10	1,661.12	1,963.14	2,265.17	2,718.20
Steeton with Eastburn	908.81	1,060.27	1,211.49	1,363.21	1,666.15	1,969.08	2,272.02	2,726.42
Wilsden	908.62	1,060.06	1,211.49	1,362.93	1,665.80	1,968.68	2,271.55	2,725.86
Wrose	893.81	1,042.77	1,191.74	1,340.71	1,638.65	1,936.58	2,234.52	2,681.42

- (f) That it be noted that for the year 2018/19 the Police Crime and Commissioner and West Yorkshire Fire and Rescue Authority (WYFRA) have issued the following precepts.

<u>Precept Amount</u> £	Council Tax Amount for Each Valuation Band							
	<u>Band A</u> £	<u>Band B</u> £	<u>Band C</u> £	<u>Band D</u> £	<u>Band E</u> £	<u>Band F</u> £	<u>Band G</u> £	<u>Band H</u> £
<u>West Yorkshire Fire and Rescue Authority</u>								
8,802,600	41.81	48.78	55.75	62.72	76.65	90.59	104.53	125.43
<u>Police and Crime Commissioner for West Yorkshire</u>								
22,869,608	108.63	126.74	144.84	162.95	199.16	235.37	271.58	325.90

- (g) That having calculated the aggregate in each case of the amounts at

(e) and (f) above, the Council set the following amounts of council tax for 2018/19 in each of the categories of dwellings shown below which includes the 3% social care precept:

	<u>Band A</u> £	<u>Band B</u> £	<u>Band C</u> £	<u>Band D</u> £	<u>Band E</u> £	<u>Band F</u> £	<u>Band G</u> £	<u>Band H</u> £
All parts of the Council's area other than those below	1,039.25	1,212.46	1,385.67	1,558.88	1,905.29	2,251.71	2,598.13	3,117.75
The parish and town council areas of:								
Addingham	1,077.56	1,257.16	1,436.75	1,616.35	1,975.53	2,334.72	2,693.91	3,232.69
Baildon	1,060.38	1,237.12	1,413.84	1,590.58	1,944.03	2,297.50	2,650.96	3,181.15
Bingley	1,050.12	1,225.15	1,400.16	1,575.19	1,925.22	2,275.27	2,625.31	3,150.37
Burley	1,082.58	1,263.02	1,443.44	1,623.88	1,984.73	2,345.60	2,706.46	3,247.75
Clayton	1,054.29	1,230.01	1,405.72	1,581.44	1,932.86	2,284.29	2,635.73	3,162.87
Cullingworth	1,055.67	1,231.63	1,407.57	1,583.52	1,935.40	2,287.30	2,639.19	3,167.03
Denholme	1,058.19	1,234.56	1,410.92	1,587.29	1,940.01	2,292.74	2,645.48	3,174.57
Harden	1,055.91	1,231.91	1,407.89	1,583.88	1,935.84	2,287.82	2,639.79	3,167.75
Haworth, Crossroads and Stanbury	1,057.00	1,233.17	1,409.34	1,585.51	1,937.84	2,290.17	2,642.51	3,171.01
Ilkley	1,066.17	1,243.88	1,421.57	1,599.27	1,954.65	2,310.05	2,665.44	3,198.53
Keighley	1,061.73	1,238.69	1,415.64	1,592.60	1,946.50	2,300.41	2,654.33	3,185.19
Menston	1,075.25	1,254.46	1,433.67	1,612.88	1,971.29	2,329.71	2,688.13	3,225.75
Oxenhope	1,057.25	1,233.46	1,409.67	1,585.88	1,938.29	2,290.71	2,643.13	3,171.75
Sandy Lane	1,051.11	1,226.30	1,401.48	1,576.67	1,927.03	2,277.40	2,627.78	3,153.33
Silsden	1,056.51	1,232.60	1,408.68	1,584.77	1,936.93	2,289.10	2,641.28	3,169.53
Steeton with Eastburn	1,059.25	1,235.79	1,412.33	1,588.88	1,941.96	2,295.04	2,648.13	3,177.75
Wilsden	1,059.06	1,235.58	1,412.08	1,588.60	1,941.61	2,294.64	2,647.66	3,177.19
Wrose	1,044.25	1,218.29	1,392.33	1,566.38	1,914.46	2,262.54	2,610.63	3,132.75

(h) That Council notes the movement in Band D equivalent charges for 2018/19 over 2017/18 as set out in the table below.

	Council Tax 2018-19	Council Tax 2017-18	Percentage change 2018-19 on 2017-18
	Band D Equivalent	Band D Equivalent	
Bradford Metropolitan District Council	1,333.21	1,257.86	5.99%
West Yorkshire Fire and Rescue Authority	62.72	60.90	2.99%
West Yorkshire Police Authority	162.95	150.95	7.95%
Local (Parish Council) Precepts:			
Addingham	57.47	34.95	64.4%

Baildon	31.70	28.54	11.1%
Bingley	16.31	15.96	2.2%
Burley	65.00	48.02	35.4%
Clayton	22.56	16.98	32.9%
Cullingworth	24.64	17.10	44.1%
Denholme	28.41	23.98	18.5%
Harden	25.00	20.00	25.0%
Haworth etc	26.63	20.23	31.6%
Ilkley	40.39	37.43	7.9%
Keighley	33.72	33.72	0.0%
Menston	54.00	51.30	5.3%
Oxenhope	27.00	23.26	16.1%
Sandy Lane	17.79	18.00	-1.2%
Silsden	25.89	14.37	80.2%
Steeton/ Eastburn	30.00	30.00	0.0%
Wilsden	29.72	27.86	6.7%
Wrose	7.50	7.50	0.0%

(Corporate Overview and Scrutiny Committee)

Action: Assistant Director Finance and Procurement

(Tom Castleton – 01274 434472)

6. ALLOCATION OF THE SCHOOLS BUDGET 2018/19 FINANCIAL YEAR

Resolved-

That it be recommended to Council to:

- (a) **Accept and approve the proposals from the Schools Forum for the allocation of the 2018/19 DSG as set out in Document “BA”.**
- (b) **Approve the total amount of £535.908m to be appropriated in respect of all schools covered by the Bradford Scheme for the Local Management of Schools, so as to establish the Individual Schools Budget for 2018/19.**

Action: Assistant Director, Finance and Procurement

(Corporate Overview and Scrutiny Committee)

(Andrew Redding – 01274 432678)

7. THE COUNCIL'S CAPITAL INVESTMENT PLAN FOR 2018-19 ONWARDS

Resolved -

That Council be requested to approve:

- a) **The Capital Investment Plan as set out at Appendix 2 to Document “BB”. Commitments against reserve schemes and contingencies can only be made after a business case has been assessed by the Project Appraisal Group and approved by Executive.**
- b) **Approve the £2m Property Programme Essential Maintenance Programme, to be funded from Reserves and Contingencies (See paragraph 4.10 of Document “BB”).**
- c) **The Chief Executive, Strategic Directors and Directors enter into commitments on capital schemes within the Capital Investment Plan subject to approval of business cases by Executive up to the approved amounts each year except that, where it is indicated that schemes are funded or partly funded from specific resources such as capital grants or contributions, revenue or capital receipts, the approved amount will be subject to the securing of those resources and be adjusted to reflect the amounts actually received.**
- d) **Where necessary, the payments arising under the Capital Investment Plan are met from loans.**
- e) **In order to provide the flexibility necessary to effectively manage the Capital Investment Plan, the Chief Executive, Strategic Directors and Directors be specifically empowered to advance or defer approved schemes subject to consultation with the Assistant Director Finance and Procurement and the availability of resources.**
- f) **Additional capital schemes shall only commence where the scheme is wholly funded from specific resources on the approval of the Section 151 Officer – the Assistant Director, Finance & Procurement.**
- g) **The Borrowing Limits and Prudential Indicators as set out in Appendix 1 to Document “BB” are adopted by the Council.**
- h) **The Minimum Revenue Provision (MRP) policy as set out in paragraph 7.4 of Document “BB” is approved and adopted by the Council.**
- i) **The development of the Capital Strategy in Appendix A to Document “BB” is noted.**

(Corporate Overview & Scrutiny Committee)

Action: Assistant Director, Finance and Procurement

(James Hopwood – 01274 432882)

8. **2018/19 BUDGET PROPOSALS AND FORECAST RESERVES - S151 OFFICER ASSESSMENT**

Recommended to Council -

(1) That Members have regard to the report (Council Document “Q”) in setting the budget, and in particular note the conclusions that:

- **the estimates presented to Council are sufficiently robust, in the context of the overall £358m net expenditure requirement and available contingencies**
- **the reserves are adequate for the 2018/19 proposed budget, and will be drawn on in accordance with proposed plan and reserves policy, recognising that estimates will be subject to review as part of the rolling planning cycle**
- **the projected corporate reserves to 2020/21 would, on current estimates, be adequate, subject to the implementation of the rest of the proposed financial plan.**

(2) As with all budgets there is the potential for amendments to be proposed/agreed which could change the overall package of proposals. In that respect, it should be highlighted that this statement would be amended or added to if a decision was proposed that lead to the Council’s reserves falling below their recommended level. In addition, any other amendments would be considered against the scale of the overall budget and depending upon the extent and nature, may result in a revised statement.

(Corporate Overview and Scrutiny Committee)

Action: Assistant Director, Finance and Procurement

(Andrew Crookham – 01274 433656)

9. **CONSULTATION FEEDBACK AND EQUALITY ASSESSMENT FOR THE 2018-19 AND 2019-20 COUNCIL BUDGET PROPOSALS SECOND ADDENDUM TO DOCUMENT "AV"**

Resolved –

That in accordance with Section 149 of the Equality Act 2010, the Executive had regard to the information contained in Document “AV”, the appendices and equality assessments to that report and the First Addendum presented to Executive on 6 February 2018, when considering the recommendations to make to the Council on a budget for 2018-19 and 2019-20 on 22 February 2018.

(Corporate Overview & Scrutiny Committee)

Action: Chief Executive

(Kathryn Jones – 01274 433664)

10. **INTERIM TRADE UNION FEEDBACK ON THE COUNCIL'S BUDGET PROPOSALS FOR THE 2018/19 AND 2019/20 COUNCIL BUDGET SECOND ADDEMDUM**

Resolved –

That Executive had regard to the further feedback received from the Council's Trade Unions contained in the addendum presented (Document "AW" Second Addendum) together with the information contained in the Report, appendices and First Addendum presented to Executive on 6 February 2018 (Document "AW") when considering its recommendations to Council on the Council's budget for the financial years 2018/19 and 2019/20.

(Corporate Services Overview & Scrutiny Committee)

Action: Director of Human Resources

(Michelle Moverley – 01274 437883)

FROM: Michael Bowness
Interim City Solicitor
City of Bradford Metropolitan District Council

Committee Secretariat Contact: Fatima Butt, 01274 434580/45792227